

# 2011 FALL MAINTENANCE EXPO

## Exhibitor Agreement – OUTDOOR

We hereby agree to participate in the 2011 MN Fall Maintenance Expo to be held October 5-6, 2011 and to pay the fee designated for the desired space allocation. We accept the conditions noted below for the exhibit.

Name of Firm (Exhibitor) \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Name of Representative Attending Expo \_\_\_\_\_

Phone Number (\_\_\_\_) \_\_\_\_\_ Fax Number (\_\_\_\_) \_\_\_\_\_

Email Address \_\_\_\_\_ *(please print legibly or enclose business card)*

Space Requested (please check box)	<input type="checkbox"/>	<b>100 X 100</b> <b>\$1,000 EA</b>	<input type="checkbox"/>	<b>50 X 100</b> <b>\$600 EA</b>	<input type="checkbox"/>	<b>50 X 50</b> <b>\$400 EA</b>
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Name(s) of any firm(s) you do NOT want to be placed next to: \_\_\_\_\_

### IT IS UNDERSTOOD THAT:

- The Exhibitor agrees to provide a safe and informative display.
- Exhibit space is limited. Requests for exhibit space will be granted on a 'first come, first served' basis.
- We do not provide electrical service to outdoor vendors; low noise level generators are acceptable.
- *Alcoholic beverages are not permitted on the premises of the Saint Cloud Public Works Facility.*
- It is the duty and responsibility of each exhibitor to install the exhibit on set-up day (October 4, 2011) from 10:00 AM - 4:00 PM or after 6:00 AM on October 5, 2011; monitor the exhibit during the Expo; and dismantle and remove the exhibit at the conclusion of the Expo on October 6, 2011.
- ***NOTE: VENDOR CANCELLATIONS RECEIVED PRIOR TO **AUGUST 31, 2011** WILL RECEIVE FULL REFUND. CANCELLATION REQUESTS RECEIVED AFTER THAT DATE CANNOT BE REFUNDED.***

Our check # \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ is enclosed.



Please check appropriate box

### REQUIRED INFORMATION!

Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

CVV Code (on back of card 3 digits) \_\_\_\_\_

Name as it appears on Credit Card: \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Mail completed *Exhibitor's Agreement* AND payment (made check payable to MN Fall Maintenance Expo") to:

Kathy Warren  
MN Fall Expo  
828 Greeley Street South  
Stillwater MN 55082-5982

**BOTH THIS FORM & PAYMENT MUST BE RECEIVED  
TO RESERVE SPACE**